



## SESSION SCHEDULE CHECKLIST

The following checklist has been developed to assist you when preparing and submitting a **Session Schedule Form**.

- ☐ 1. Please include your State License Number (**EX: G-0005670**), if applicable.
- ☐ 2. A correct fax number must be provided in order for the Office to fax a license.
- ☐ 3. Organization Official must complete the amount of rent per session and provide a lease, if applicable.
- ☐ 4. When submitting a request to *add or delete* a session(s), *organization official and commercial lessor/non-commercial lessor* **must** sign the form approving the session(s).
- ☐ 5. List **all** dates and times of events. Enter the starting time of a session as the time the organization will begin selling paper/pulltabs. **Circle AM or PM, Length, and Add or Delete.**
- ☐ 6. **Additional Session Schedule**
  - A. If organization has events at more than one location, complete a form for each location and include lease agreement, if applicable.
  - B. List all dates, times and length of sessions for each additional location.
- ☐ 7. **Lease Agreement**
  - A. If organization is paying rent for any location, submit a signed lease agreement.
  - B. Lease agreements must include all dates and times organization is to conduct gaming activities.
- ☐ 8. **When changing schedule of dates and times, give specific dates and times. Use the Calendar Schedule for changing multiple sessions.**
  - A. Circle add or delete
  - B. Circle a.m. or p.m.
  - C. Enter the time.
  - D. Enter the length of session: 2 hours, 4 hours or 6 hours. Session cannot exceed 6 hours.
- ☐ 9. The **second and subsequent revisions** to your license must be accompanied by a **\$25 check**, made payable to “*Office of Charitable Gaming*” and written on the gaming account.

If you have questions concerning any application information, contact the Office at 1-800-562-9235 or locally at 225-925-1835. You may also visit our website at [www.ocg.louisiana.gov](http://www.ocg.louisiana.gov).



**Office of Charitable Gaming**  
 PO BOX 98502, Baton Rouge, LA 70884-9502  
 (225) 925-1835 or (800) 562-9235 FAX (225) 925-7069  
 www.ocg.louisiana.gov

## Session Schedule

- ☐ ORIGINAL APPLICATION
- ☐ RENEWAL
- ☐ REQUEST CHANGE TO LICENSE

License Year Ending 6/30/20\_\_

State License Number:

G- \_\_\_\_\_

**\*\*\* Please use one form per location where games are played \*\*\***

Name of Organization		Organization Fax Number (where you want the license faxed) ( )
Name of Building Where Games are Conducted	Building Phone # ( )	Building Fax Number ( )
Physical Address of Building (Include City & Zip Code)		Parish of Building
Amount of rent per session: \$ _____ (Attach copy of rental or lease agreement)		<input type="checkbox"/> Check here if building is owned by organization or provided free of charge.

- Only one FAX per modification.**
- Change requests must be submitted no later than 5 business days in advance to guarantee approval.**
- Change requests not completed properly will cause a delay in receiving your license.**
- The second and subsequent changes to your license must be accompanied by a \$25 check, made payable to "Office of Charitable Gaming" and written on the gaming account.**
- This form must be signed by an organization official or Member-In-Charge and the commercial or non-commercial lessor.**
- For additional dates, use schedule calendar.**

INDICATE REQUESTED CHANGE:					CHECK ONE:	
DAY	DATE	TIME	AM/PM	LENGTH	DELETE	ADD

**The Office has the right to deny modification if organization is in arrears.**

Organization Official (print)	Signature <b>X</b>	Date	Daytime Phone # & Area Code
Commercial/Non-Commercial Lessor (only required on modifications)	Signature <b>X</b>	Date	Daytime Phone # & Area Code

DO NOT WRITE BELOW THIS LINE			
Check Number _____	<input type="checkbox"/> APPROVED		
Receipt Number <b>C-</b> _____	<input type="checkbox"/> DENIED	Due to: <input type="checkbox"/> Conflicting Times	<input type="checkbox"/> No Modification Fee
Date Entered _____		<input type="checkbox"/> No Signature	<input type="checkbox"/> Other
Initials _____	Approved by: _____	Date: _____	
	Lease Agreement: _____	Device Agreement: _____	

<b>Office of Charitable Gaming</b>				State License # G-		
Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:		Organization Phone #
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number (where you want the license faxed) :				
Building Address:		<p><b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b></p> <p>1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance.</p> <p>2. Submit the entire year's schedule to avoid additional charges and/or delays.</p> <p>3. Enter time and length of session and circle AM or PM and Add or Delete.</p>				
<b>July 2012</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:
<b>8</b> Add   Delete Time: AM   PM Length:	<b>9</b> Add   Delete Time: AM   PM Length:	<b>10</b> Add   Delete Time: AM   PM Length:	<b>11</b> Add   Delete Time: AM   PM Length:	<b>12</b> Add   Delete Time: AM   PM Length:	<b>13</b> Add   Delete Time: AM   PM Length:	<b>14</b> Add   Delete Time: AM   PM Length:
<b>15</b> Add   Delete Time: AM   PM Length:	<b>16</b> Add   Delete Time: AM   PM Length:	<b>17</b> Add   Delete Time: AM   PM Length:	<b>18</b> Add   Delete Time: AM   PM Length:	<b>19</b> Add   Delete Time: AM   PM Length:	<b>20</b> Add   Delete Time: AM   PM Length:	<b>21</b> Add   Delete Time: AM   PM Length:
<b>22</b> Add   Delete Time: AM   PM Length:	<b>23</b> Add   Delete Time: AM   PM Length:	<b>24</b> Add   Delete Time: AM   PM Length:	<b>25</b> Add   Delete Time: AM   PM Length:	<b>26</b> Add   Delete Time: AM   PM Length:	<b>27</b> Add   Delete Time: AM   PM Length:	<b>28</b> Add   Delete Time: AM   PM Length:
<b>29</b> Add   Delete Time: AM   PM Length:	<b>30</b> Add   Delete Time: AM   PM Length:	<b>31</b> Add   Delete Time: AM   PM Length:	<b>Holidays: July 4<sup>th</sup> – Independence Day</b>  <i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days.</i>			

**If any requested session conflicts with another organization's scheduled session, yours will not be approved.**  
**The Office has the right to deny modification if the organization is in arrears.**

<b>Office of Charitable Gaming</b>				State License #G-		
Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:		Organization Phone # :
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>August 2012</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:
<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:	<b>9</b> Add   Delete Time: AM   PM Length:	<b>10</b> Add   Delete Time: AM   PM Length:	<b>11</b> Add   Delete Time: AM   PM Length:
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Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date Signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<input type="checkbox"/> <b>Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>September 2012</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Holiday: September 3<sup>rd</sup> – Labor Day</b> <i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days.</i>						<b>1</b> Add   Delete Time: AM   PM Length:
<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:
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Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:	Organization Phone #:	
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:	Hall Contact Phone #:	
Rent Amount \$		Fax # (where you want the license faxed)				
Building Address:		<p><b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b></p> <ol style="list-style-type: none"> <li>1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance.</li> <li>2. Submit the entire year's schedule to avoid additional charges and/or delays.</li> <li>3. Enter time and length of session and circle AM or PM and Add or Delete.</li> </ol>				
<b>October 2012</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:
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Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date Signed:	Hall Contact Phone #:	
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>November 2012</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Holidays are listed for your information only.</i> <b>Holidays:</b> November 1 <sup>st</sup> – All Saints Day November 11 <sup>th</sup> – Veterans Day November 22 <sup>nd</sup> – Thanksgiving Day				<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:
<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:	<b>9</b> Add   Delete Time: AM   PM Length:	<b>10</b> Add   Delete Time: AM   PM Length:
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Organization Name:		Signature of Organization Official Approval: (Required)		Date Signed		Organization Phone #:
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date Signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>December 2012</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Holidays: December 24<sup>th</sup> &amp; 25<sup>th</sup> – Christmas December 31<sup>st</sup> – New Year's Eve</i>  <i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days.</i>						<b>1</b> Add   Delete Time: AM   PM Length:
<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:
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Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:	Organization Phone #:	
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:	Hall Contact Phone #:	
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<p><b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b></p> <ol style="list-style-type: none"> <li>1. Change requests must be submitted no later than <b>five (5)</b> business days in advance.</li> <li>2. Submit the entire year's schedule to avoid additional charges and/or delays.</li> <li>3. Enter time and length of session and circle AM or PM and Add or Delete.</li> </ol>				
<b>January 2013</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Holidays:</b> <i>January 1<sup>st</sup> – New Year's Day</i> <i>January 21<sup>st</sup> – MLK Jr Day</i>		<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:
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Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:		Organization Phone #:
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>February 2013</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<i>Holidays are listed for your information only. There may be others not listed. Sessions may be scheduled on these days.</i> <b>Holiday:</b> February 12 <sup>th</sup> – Mardi Gras February 13 <sup>th</sup> – Ash Wednesday February 14 <sup>th</sup> – Valentine's Day					<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:
<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:	<b>9</b> Add   Delete Time: AM   PM Length:
<b>10</b> Add   Delete Time: AM   PM Length:	<b>11</b> Add   Delete Time: AM   PM Length:	<b>12</b> Add   Delete Time: AM   PM Length:	<b>13</b> Add   Delete Time: AM   PM Length:	<b>14</b> Add   Delete Time: AM   PM Length:	<b>15</b> Add   Delete Time: AM   PM Length:	<b>16</b> Add   Delete Time: AM   PM Length:
<b>17</b> Add   Delete Time: AM   PM Length:	<b>18</b> Add   Delete Time: AM   PM Length:	<b>19</b> Add   Delete Time: AM   PM Length:	<b>20</b> Add   Delete Time: AM   PM Length:	<b>21</b> Add   Delete Time: AM   PM Length:	<b>22</b> Add   Delete Time: AM   PM Length:	<b>23</b> Add   Delete Time: AM   PM Length:
<b>24</b> Add   Delete Time: AM   PM Length:	<b>25</b> Add   Delete Time: AM   PM Length:	<b>26</b> Add   Delete Time: AM   PM Length:	<b>27</b> Add   Delete Time: AM   PM Length:	<b>28</b> Add   Delete Time: AM   PM Length:		

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<b>Office of Charitable Gaming</b>				State License #G-		
Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:		Organization Phone #:
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>March 2013</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b>Holidays:</b> March 17 <sup>th</sup> – St. Patrick's Day March 29 <sup>th</sup> – Good Friday March 31 <sup>st</sup> – Easter <i>Holidays are listed for your information only. There may be others not listed.</i> <i>Sessions may be scheduled on these days.</i>					<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:
<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:	<b>9</b> Add   Delete Time: AM   PM Length:
<b>10</b> Add   Delete Time: AM   PM Length:	<b>11</b> Add   Delete Time: AM   PM Length:	<b>12</b> Add   Delete Time: AM   PM Length:	<b>13</b> Add   Delete Time: AM   PM Length:	<b>14</b> Add   Delete Time: AM   PM Length:	<b>15</b> Add   Delete Time: AM   PM Length:	<b>16</b> Add   Delete Time: AM   PM Length:
<b>17</b> Add   Delete Time: AM   PM Length:	<b>18</b> Add   Delete Time: AM   PM Length:	<b>19</b> Add   Delete Time: AM   PM Length:	<b>20</b> Add   Delete Time: AM   PM Length:	<b>21</b> Add   Delete Time: AM   PM Length:	<b>22</b> Add   Delete Time: AM   PM Length:	<b>23</b> Add   Delete Time: AM   PM Length:
<b>24</b> Add   Delete Time: AM   PM Length:	<b>25</b> Add   Delete Time: AM   PM Length:	<b>26</b> Add   Delete Time: AM   PM Length:	<b>27</b> Add   Delete Time: AM   PM Length:	<b>28</b> Add   Delete Time: AM   PM Length:	<b>29</b> Add   Delete Time: AM   PM Length:	<b>30</b> Add   Delete Time: AM   PM Length:
<b>31</b> Add   Delete Time: AM   PM Length:	<b>If any requested session conflicts with another organization's scheduled session, yours will not be approved.</b> <b>The office has the right to deny modification if organization is in arrears.</b>					

<b>Office of Charitable Gaming</b>				State License #G-		
Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:		Organization Phone #:
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>April 2013</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:
<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:	<b>9</b> Add   Delete Time: AM   PM Length:	<b>10</b> Add   Delete Time: AM   PM Length:	<b>11</b> Add   Delete Time: AM   PM Length:	<b>12</b> Add   Delete Time: AM   PM Length:	<b>13</b> Add   Delete Time: AM   PM Length:
<b>14</b> Add   Delete Time: AM   PM Length:	<b>15</b> Add   Delete Time: AM   PM Length:	<b>16</b> Add   Delete Time: AM   PM Length:	<b>17</b> Add   Delete Time: AM   PM Length:	<b>18</b> Add   Delete Time: AM   PM Length:	<b>19</b> Add   Delete Time: AM   PM Length:	<b>20</b> Add   Delete Time: AM   PM Length:
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<b>Office of Charitable Gaming</b>				State License #G-			
Organization Name:			Signature of Organization Official Approval: (Required)		Date signed:		Organization Phone #:
Building Where Games are Held:			Lessor (Hall) Approval (Required)		Date signed:		Hall Contact Phone #:
Rent Amount \$			Fax Number (where you want the license faxed)				
Building Address:			<b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b> 1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance. 2. Submit the entire year's schedule to avoid additional charges and/or delays. 3. Enter time and length of session and circle AM or PM and Add or Delete.				
<b>May 2013</b>							
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<b>Holidays: May 12<sup>th</sup> – Mother's Day</b> <b>May 27<sup>th</sup> – Memorial Day</b> <i>Holidays are listed for your information only.</i> <i>There may be others not listed. Sessions may be scheduled on these days.</i>			<b>1</b> Add   Delete Time: AM   PM Length:	<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	
<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:	<b>9</b> Add   Delete Time: AM   PM Length:	<b>10</b> Add   Delete Time: AM   PM Length:	<b>11</b> Add   Delete Time: AM   PM Length:	
<b>12</b> Add   Delete Time: AM   PM Length:	<b>13</b> Add   Delete Time: AM   PM Length:	<b>14</b> Add   Delete Time: AM   PM Length:	<b>15</b> Add   Delete Time: AM   PM Length:	<b>16</b> Add   Delete Time: AM   PM Length:	<b>17</b> Add   Delete Time: AM   PM Length:	<b>18</b> Add   Delete Time: AM   PM Length:	
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<b>26</b> Add   Delete Time: AM   PM Length:	<b>27</b> Add   Delete Time: AM   PM Length:	<b>28</b> Add   Delete Time: AM   PM Length:	<b>29</b> Add   Delete Time: AM   PM Length:	<b>30</b> Add   Delete Time: AM   PM Length:	<b>31</b> Add   Delete Time: AM   PM Length:		

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<b>Office of Charitable Gaming</b>				State License #G-		
Organization Name:		Signature of Organization Official Approval: (Required)		Date signed:		Organization Phone #:
Building Where Games are Held:		Lessor (Hall) Approval (Required)		Date signed:		Hall Contact Phone #:
Rent Amount \$		Fax Number (where you want the license faxed)				
Building Address:		<p><b>( ) Check if this schedule will delete all sessions previously submitted for this month.</b></p> <ol style="list-style-type: none"> <li>1. Change requests must be submitted no later than <b>5 (five)</b> business days in advance.</li> <li>2. Submit the entire year's schedule to avoid additional charges and/or delays.</li> <li>3. Enter time and length of session and circle AM or PM and Add or Delete.</li> </ol>				
<b>June 2013</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
<b><i>Holiday: June 16<sup>th</sup> – Father's Day</i></b> <i>Holidays are listed for your information only. There may be others not listed.</i>  <i>Sessions may be scheduled on these days.</i>						<b>1</b> Add   Delete Time: AM   PM Length:
<b>2</b> Add   Delete Time: AM   PM Length:	<b>3</b> Add   Delete Time: AM   PM Length:	<b>4</b> Add   Delete Time: AM   PM Length:	<b>5</b> Add   Delete Time: AM   PM Length:	<b>6</b> Add   Delete Time: AM   PM Length:	<b>7</b> Add   Delete Time: AM   PM Length:	<b>8</b> Add   Delete Time: AM   PM Length:
<b>9</b> Add   Delete Time: AM   PM Length:	<b>10</b> Add   Delete Time: AM   PM Length:	<b>11</b> Add   Delete Time: AM   PM Length:	<b>12</b> Add   Delete Time: AM   PM Length:	<b>13</b> Add   Delete Time: AM   PM Length:	<b>14</b> Add   Delete Time: AM   PM Length:	<b>15</b> Add   Delete Time: AM   PM Length:
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